Minutes of the Parish Pastoral Council Meeting
12 October 2026 at 7.00pm
Virtual meeting via Zoom

Present:	MO	Chair
	BW	
	BT	
	CP	
	KS	
	PF	
	SB	
Apologies:	EC	
	LGC	
	PM	Minute-taker

Action

1. Welcome and opening prayer

1.1 MO welcomed the Parish Pastoral Council (PPC) to the meeting and CP opened the meeting with a prayer.

2. Apologies

2.1 Apologies from EC, LGC and PM were noted.

3. Minutes of the last meeting

3.1 The minutes of the last meeting were reviewed and approved as an accurate reflection.

4. Matters arising

4.1 The matters arising were reviewed and appropriate updates provided.

5. Synodal Pathway

5.1 The PPC briefly discussed the Synodal Pathway outcomes and agreed that they continue to progress, with specific discussion reserved for other agenda items.

6. Matters relating to the running of the parish and services

6.1 A remembrance service has been scheduled for Monday 2 November 2026 at 7.00pm and will be advertised in the newsletter.

6.2 It was confirmed that an enrolment mass for those preparing for First Holy Communion has been scheduled for Sunday 7 February 2027, with First Holy Communion set for Sunday 20 June 2027.

7. Feedback from the parochial weekend

7.1 The PPC agreed that the parochial weekend had been a success, noting that lovely feedback had been received from parishioners, and thanked everyone involved in organising the weekend.

7.2 MO raised that the quiz and chilli night, as well as the raffle, had raised over £1,000 towards Project 80 and that an additional £1,000 had been kindly donated by a parishioner.

8. Project 80

8.1 MO advised that Project 80 continues at pace and the money raised from the quiz and chilli night and the raffle will go towards the fund.

8.2 CP confirmed that the broader parish will underwrite decoration costs if fundraising falls short, allowing the parish to book decorators now for an April start.

8.3 KS advised that the website redesign continues and is targeted for completion in time for the 80th anniversary.

8.4 It was noted that the purchase of new vestments has commenced, with an estimated cost of £350 per vestment.

8.5 The PPC were advised that FG has produced a paint pot visual representation at the back of the church to track progress toward the decoration fund. This will be completed in increments of £230.

8.6 KS queried whether it would be worth producing donation envelopes specifically for Project 80. The PPC agreed this would be a good idea and KS agreed to progress it. **KS**

9. Advent

9.1 Plans for Advent are in place and CP confirmed he will run a reflection service on Saturday 12 December 2026 between 10.00am and 12.00pm. It was also confirmed that the annual reconciliation service will take place at 7.00pm on Monday 21 December 2026.

9.2 It was noted that a carol service is taking place at St Martin's school on Tuesday 15 December 2026 and all are welcome.

9.3 The children will again be invited to do some Christmas drawings for display in the church during Advent and Christmas. MO suggested that small rewards be given to each child that takes part and will explore possible options with DW. **MO**

10. Safeguarding

10.1 There were no safeguarding items for update or consideration at today's meeting. However, the PPC were advised that the diocese received an 'exceeding expectations' grade from the Catholic Safeguarding Standards Agency. The PPC congratulated and gave thanks to all those, particularly LGC, who support the safeguarding work at St Michael's.

11. Fundraising and social activities

11.1 MO updated that a quilt had been made by DW and will go up for silent auction during October.

11.2 A cake sale has been scheduled to take place after the family mass of Sunday 1 November 2026.

11.3 The Lego Café is scheduled to take place in March 2027, and a race night has been proposed for April 2027, which will feature sponsored races and horses.

11.4 It was confirmed that all funds raised from the above will go towards Project 80.

12. Any other business

11.1 The PPC were advised that the redecoration and clearance of the presbytery is nearly complete and it will shortly be advertised for rent.

11.2 KS confirmed that she is managing the transition to a new office setup, with a shared wall calendar to be placed in the sacristy to avoid any clashes.

13. Dates of future meetings

13.1 Monday 11 January 2026 at 7.00pm via Zoom.

14. Date of next meeting

14.1 Monday 17 November 2026 at 7.00pm via Zoom (note that this has been rescheduled from the previously arranged date of Tuesday 10 November 2026.

There being no further business, the meeting was closed with a prayer at 8.30pm.